

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2

MINUTES OF THE REGULAR MEETING – September 17, 2020

The Williamson County Emergency Services District #2 held a regular meeting on September 17, 2020 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at meet.google.com/zeu-kcvj-cot and by phone at 1-707-732-9386 or 1-888-465-5095.

Commissioners in Attendance:

Commissioners present in person: Thom Nanninga, Darryl Pool.

Commissioners present on-line: Russell Strahan, Tim Hunsberger, Jordan Baltazor.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick (in person).

Municipal Accounts & Consulting: Tyler Wilson (in person).

Public: none present in person or on-line.

Meeting was called to order at 7:03pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Nanninga.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of meeting held August 27, 2020 as presented.

Motion: Nanninga Second: Hunsberger [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to:*
a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.

Wilson presented the District's monthly financial statements, monthly bills, and invoices.

MAC is still in discussions with First Citizens Bank to determine if the Certificate of Deposit with a higher interest rate they offered the District can be obtained with less than a \$3 million deposit. All billings for Station 3 have been received and paid, so that page of the monthly financial report will be discontinued. A new Infrastructure Asset Depreciation/Amortization Schedule is included for the first time and will be presented monthly.

Commissioner Hunsberger stated that a billing has been received for the District's regular Station 3 debt service payment but to an entity other than Government Capital. He requested MAC verify this new entity as being the legitimate recipient and notify each Commissioner before he makes the payment.

Motion to approve reports as presented.

Motion: Nanninga Second: Hunsberger [Unanimous]

ITEM 6: *Receive monthly report from Sam Bass Fire Department regarding operations, including but not limited to: A) Total number of calls, B) Training, C) Fire Marshall Activities, D) Breakdown of activities and E) Information of any major incidents.*

Chief Kieschnick presented incident report data for August 2020. He is still working on being able to present data on outlying response times separate from average response times. Commissioner Baltazor requested that future reports include year to date data. SBFD is still not conducting public outreach events due to the pandemic. The new vehicle for battalion chiefs is in line to be outfitted, but no timeline for delivery has been stated.

ITEM 7: *Discuss and take any action relative to operations, as may be needed following above report.*
No action needed.

ITEM 8: *Discuss potential agenda items, time and date for future business meetings. (10/15/2020).*

Commissioner Hunsberger requested the meeting agenda next month include discussion on the cost effectiveness of replacing versus refurbishing of two SBFD vehicles. Next regular meeting to be held on October 15, 2020 beginning at 7:00pm at Sam Bass Fire Station #2.

Adjournment:

Motion to adjourn made at 7:25pm.

Motion: Strahan Second: Hunsberger [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2